

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM BEER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):
 FOR ALLOWANCES FOR THE MONTH OF: APRIL 2016

FOR ALLOWANCES FOR THE MONTH OF: APRIL 2016

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO					PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
6/4/16	pm	Wraybury	WRDCP	* Took Cl/Louten here		12 1/2	* 11 1/2
18/4	afternoon	Ascot	WRDCP Site Mtn (Llaffan, Berleigh)	* Cl/Louten & family		40	* 23
18/4	pm	Milhead	P&F OSP			18 1/2	
19/4	"	"	LPWG			18 1/2	
22/4	am	Staines	LAANC Exec			12	
26/4	pm	Widowal	COINCIC	* Took Cl/Louten home		16	* 11 1/2
28/4	"	"	Cabinet	[Stafferton, Howing, Transformation]		4 1/2	
29/4	am	Ascot	WRDCP Site Mtn (Berleigh)	✓ SS		15	
SUB TOTAL						137.045	£61.65
TOTALS CLAIMED						* 46.05	£2.30

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO *

* Please delete as appropriate

Signature of Member:

Date: 24/5/16

For Office Use Only	
Democratic Services:	Authorised for Payment:
Payroll:	Input by:
Date:	Date:
Batch No:	Checked by:

Date: 26/5/16

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: **MARK COLM BEER**

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: **MARCH 2016**

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM	DESCRIPTION OF APPROVED DUTY	PLACE WHERE DUTY WAS PERFORMED	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM TO				PRIVATE CAR	MILEAGE	PUBLIC TRANSPORT (Receipts must be attached)	£	p
7/3/16	ap/noon		LPWG ✓	M/head			18½		
9/3	pm		WRACP ✓	Old Windsor	* Took Mr. Kenton to & from meeting		24	* 23	
11/3	am		LAANC Council ✓	Staines			12		
15/3	pm		Aviator Forum ✓	Windsor	* Arts		(23+4½)	* 23 (Added)	
23	"		HT&E OSP ✓	M/head			18½		
29	"		PLH OSP ✓	Windsor			4½		
31	"		Cabinet ✓	M/head	[Open Space Orders, Health in schools]		18½		
					* (23)				
					SUB TOTAL				10 35
									100½ @ 45p = 45 23
									23 @ 5p = 1 15
									* (23)
					TOTALS CLAIMED				46 78

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Signature of Member: [REDACTED]

Date: 9/5/16

For Office Use Only

Democratic Services: [REDACTED] Date: 26/5/16

Payroll: [REDACTED] Input by: [REDACTED] Batch No: [REDACTED] Checked by: [REDACTED] Date: [REDACTED]

£57.88

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM BEER

COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: FEBRUARY 2016

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
1/2/16	pm	M/head	HT & E OSP ✓		18½	£ p
2/2		"	LPWG ✓		18½	
10/2		S/dale	WRDCP ✓	* Give Cls Lenton a lift home	26½	* 11½ +
23/2		M/head	COENCL ✓	* Dotts	30	* 11½ +
24/2		"	LPWG ✓		18½	
SUB TOTAL					112 @ 4p	£50.40
TOTALS CLAIMED					* 23 @ 5p	£11.15
TOTALS CLAIMED						£ 51.55

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

YES NO*
*Please delete, as appropriate

Date: 9/5/16

Signature of Member: [REDACTED]

For Office Use Only	
Democratic Services: [REDACTED]	Date: 26/5/16
Payroll: [REDACTED]	Batch No: [REDACTED]
Authorised for Payment: [REDACTED]	Checked by: [REDACTED]
Input by: [REDACTED]	Date: [REDACTED]

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM BEER

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: DEC 15 + JAN 16

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PRIVATE CAR	MILEAGE	£	P
<p>DECEMBER 2015 DECEMBER 2015</p>							
5/12/15	10.00 - 13.00	Windsor Royal Shopping Centre	Heathrow Display	Craig Miller	✓ 4½		
8/12	pm	M'head	LPWG		✓ 18½		
11/12	am	Staines	LAANC Council		✓ 12		
12/12	10.00 - 13.00	Ascot High St	Heathrow Display	Craig Miller	✓ 15		
15/12	pm	M'head	COUNCIL		✓ 18½		
16/12	"	Old Windsor	WRDCP		✓ 1		(69½ mile)
<p>JANUARY 2016</p>							
13/1/16	pm	Wraybury	WRDCP		✓ 11		
19/1	"	M'head	Cycle Forum		✓ 18½		
22/1	am	Staines	LAANC Exec		✓ 12		
26/1	pm	M'head	PART OSP		✓ 18½		60 mile
SUB TOTAL					✓ 129½		
TOTALS CLAIMED					✓ 129½		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

VAT RECEIPT ATTACHED

YES/NO

Classic delete as appropriate

Date: 2/2/2016

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [REDACTED]

For Office Use Only

Democratic Services: [REDACTED] Authorised for Payment: [REDACTED] Date: 15/2/16

Payroll: [REDACTED] Input by: [REDACTED] Checked by: [REDACTED] Date: [REDACTED]

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MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM BEER
COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: NOVEMBER 2015

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
6/10/15	am		Staines	LAANC Exce	✓	12	£	p	
9/10/11	pm		Windsor	Aviation Forum	✓	4 1/2			
10/10/11	"		Mhead	LPWG	✓	18 1/2			
11	"		"	LAF	✓	18 1/2			
16	"		"	D&HOSP	✓	18 1/2			
17	am		"	Cllrs & Officers meet Thames Water (LPWG)	✓	18 1/2			
19	"		"	Employment Panel (Substitute)	✓	18 1/2			
25	pm		"	HT&E OSP	✓	18 1/2			
SUB TOTAL						✓	127 1/2		
TOTALS CLAIMED						✓	127 1/2		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pro dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

YES/NO
Please tick as appropriate

Signature of Member: [REDACTED]

Date: 2/2/2016

For Office Use Only	
Democratic Services: [REDACTED]	Authorised for Payment: [REDACTED]
Payroll: [REDACTED]	Input by: [REDACTED]
Date: 17/02/16	Checked by: [REDACTED]
Batch No: [REDACTED]	Date: [REDACTED]

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MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
 CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM BEER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: AUGUST + SEPTEMBER 2015

PERIOD COVERED BY CLAIM DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED					
					PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)				
AUGUST 2015										
12/8/15	pm	M'head	LPWG (Confirmed a Member - Council 22/9)	✓	18½	£ p				
20/8	"	WGH	Aviation Forum	✓	- 4½	CYCLED				
26/8	"	Old Windsor	WRDCP	(Walked)	-	-				
SEPTEMBER 2015										
11/9/15	am	Staines	LAANC AGM (I was Re-elected Chairman) (Stairs drove me & returned home)	NO CAR	12	4 10 FARE				
21/9	pm	WGH	P&H OSP	✓	4½	CYCLED				
22/9	"	M'head	COUNCIL	DITTO ✓	18½	(CALL LEFT HOME) (DITTO)				
23/9	"	Sunningdale	WRDCP	DITTO ✓	15					
SUB TOTAL					CAR	64	BAKE	9	FARES	£4.10
TOTALS CLAIMED					CAR	64	BAKE	9	FARES	£4.10

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

*Please delete as appropriate
 Date: 28/9/15

Signature of Member: [REDACTED]

For Office Use Only

Democratic Services: [REDACTED] Date: 07/10/15

Payroll: [REDACTED] Input by: [REDACTED] Batch No: [REDACTED]

Checked by: [REDACTED] Date: [REDACTED]

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM BEER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: JULY 2015

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM				TIME TO	PRIVATE CAR	MILEAGE
1/7/15		Old Windsor	WRDCP		✓		
6/7		M/head	C&DOSP (Sub)		✓	18½	
15/7		"	Cycle Forum (Council Confirmed a Member 24/9/15)		✓	18½	
17/7		"	WRDCP (Special)		✓		
20/7		Staines	LAANC COUNCIL		✓	12	
20/7		M/head	HT&E OSP		✓	18½	
23/7		"	P84OSP		✓	18½	
28/7		"	COUNCIL		✓	18½	
29/7		Wraystony	WRDCP		✓	11	
SUB TOTAL						116½	
TOTALS CLAIMED						116.5	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*
 *Please delete as appropriate
 Date: 28/9/15

Signature of Member: [REDACTED]

For Office Use Only	Date: <u>07/10/15</u>	Checked by:
Democratic Services:	[REDACTED]	
Payroll:	[REDACTED]	

MEMBERS' MILEAGE CLAIM FORM

2015

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM BEER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):
 FOR ALLOWANCES FOR THE MONTH OF: MAY & JUNE 2015

PERIOD COVERED BY CLAIM DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
					PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
MAY 2015						
20/5/15	pm	WGTH	Development Control Training	Suki Coe	4 1/2	
26/5	"	"	Council		4 1/2	
28/5	pm	M/head	CABINET - contribution to Heathrow and Flooding items.		18 1/2	*
JUNE 2015						
3/6/15	pm	Sunningdale	WRDCP		15	
8/6	"	WGTH	Aviation Forum		4 1/2	
23/6	"	M/head	Council		18 1/2	
24/6	"	"	Local Access Forum		18 1/2	
30/6	"	WGTH	Loed Plans WG	Now confirmed a Member (Council 22/9)	4 1/2	
SUB TOTAL					88.5	
TOTALS CLAIMED					88.5	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

YES/NO
 *Please delete as appropriate

YES/NO

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [Redacted]

Date: 28/9/15

For Office Use Only	Date: 07/10/15	Checked by:
Democratic Services:	Batch No:	Date:
Pavroll:	Input by:	